

Project Completion Check List

I confirm that all of the following matters have been considered and resolved:

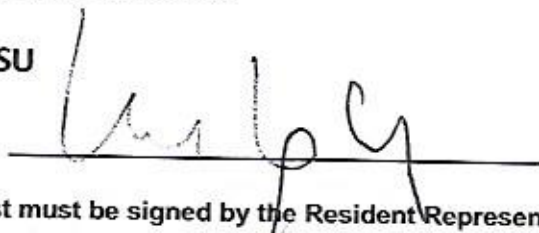
Country Office: COMOROS (COM10) Project/Output No. 00046040/00054607

| | |
|---|---|
| X | No outstanding NEX advances – in either local currency or USD |
| X | No outstanding PDRs |
| X | No open Pos |
| X | No pending vouchers |
| X | No pending GMS or ISS charges (if Off-the-top GMS was used, a pro-rata return of GMS based on the balance of unspent funds must be done) |
| X | No pending GLJE-s |
| X | No unapplied deposits or other unrecorded income |
| X | No deposits to be received from donors per signed agreements |
| X | No AR direct journals in budget error or incomplete status |
| X | No unrecorded staff related expenses, including separation payments, taxes and retroactive payroll adjustments |
| X | All assets are transferred or otherwise disposed of |
| X | All project petty cash is cleared |
| X | No other pending liabilities |
| X | The CDR for the previous quarter shows zero encumbrances |
| X | All audit gaps are closed with supporting documentation. |
| X | The final CDR is signed by UNDP and the Implementing Partner. |
| X | If a cost sharing project, the unexpended balance has been agreed to the general ledger. |
| X | Consultations with donors on the disposition of unexpended cost sharing balances, where required by the contribution agreement, have taken place. |
| X | All refunds to donors have taken place and the project balance is zero. |

Name: Maturafi K. Mbae

Title : PMSU

Signature



Date

20/10/19

The check list must be signed by the Resident Representative/Head of Office or a senior official designated by the Resident Representative/Head of Office.